

Bath & North East Somerset Council

MEETING	Licensing Sub Committee	
MEETING DATE	Thursday 19 th . August 2021	EXECUTIVE FORWARD PLAN REFERENCE:
TITLE:	Application for a Premises Licence for: Bath Reggae Festival – Kensington Meadows Ringswell Gardens Lambridge Bath	
WARD:	Walcot	
AN OPEN PUBLIC ITEM		
List of attachments to this report: Annex A Application for a new Premises Licence Annex B Accompanying Plans Annex C Representation from Responsible Authority		

1 THE ISSUE

- 1.1 An application has been made under s.17 Licensing Act 2003 by Dave Mansbridge on behalf of VIP Production Ltd in respect of a premises licence for Bath Reggae Festival, Kensington Gardens Bath. The application is for the Premises Licence to take effect on one Saturday in August each year.
- 1.2 A relevant representation has been received within the statutory period.

2 RECOMMENDATION

- 2.1 The Committee is asked to determine the application.

3 THE REPORT

- 3.1 An application has been received for a new Premises Licence (Annex A).
- 3.2 The application proposes the following licensable activities:
 - 1) The sale of alcohol by retail for consumption on the premises from 11:00 until 23:00
 - 2) The Performance of Dance from 10:00 until 23:00
 - 3) Exhibition of Film from 10:00 until 22:00
 - 4) Performance of Live Music from 10:00 until 23:00
 - 5) Performance of Recorded Music from 10:00 until 23:00

3.3 The application proposes the following opening times:

10:00 until 23:30

3.4 The following measures have been offered by the applicant to promote the licensing objectives:

General – all four licensing objectives

VIP Production and associated contractors will fully abide by the licensing regulations provided by the local authority and will promote the local community in a good light by avoiding any public nuisance, crime and public safety issues. We will maintain a clean and safe environment for all visitors to the area and will uphold standards to avoid any lapse that would cause non compliance to the licensing objectives. This premises licence is to be limited to one Saturday in August each year. For 2021 that date will be Saturday 21st August.

Should any incidents occur, we will fully cooperate with the Police and any relevant authority.

The prevention of crime and disorder

- A professional security company has been engaged for the event day. They have a strict brief on the expectations of the festival organisers on what behaviour is acceptable.
- Suitable and sufficient SIA registered staff will be welcoming festival goers at the main access gate.
- Bag searches will be in operation to ensure nothing is accessing the show ground.
- Regular patrols by both SIA security personnel and stewards will be recorded. All communication will be monitored and recorded by event control.
- Power of Command designated person has overall control of the event in the case of crime or disorder.

Public safety

- As with the prevention of crime and disorder, the security company will have been briefed on public safety.
- A comprehensive Event Management Plan has been submitted which outlines the various public safety protocols we have incorporated. This includes but is not limited to - Health and Safety Policy. Security Policy. Emergency Liaison Team and Power of Command, Entry Policy, Crowd

Management, Extreme Weather Policy and many more. We will happily share the event management plan with licensing should you require it.

The prevention of public nuisance

- We have engaged the services of a noise monitoring and management company to work with us on the levels of music emitting from the site.
- Security and stewards will be positioned at the egress points to bid farewell to the festival goers and remind them to keep the noise to a minimum and disperse from the immediate area quickly and quietly.
- A direct phone number has been circulated to the local residents to contact the event coordinator should there be any issues.
- It is the intention of the festival organisers to be a good neighbour and keep any disruption to an absolute minimum.

The protection of children from harm

- Our child safety policy can be accessed in the event management plan.
- The Bath Reggae Festival is a community / family event so we are actively encouraging parents to bring their children. We will have a lost children desk and a lost children policy (available in the EMP).
- DBS checked staff will be manning the lost children desk at all times.
- We are not showing or performing anything at the Bath Reggae Festival which could negatively affect children.
- All bars at the event will be adhering to the Challenge 25 policy. We will have refusal logs on the bars and all refusals will be overseen by a supervisor.

3.5 The Licensing Act 2003 (Section 4) states that it is the duty of all Licensing Authorities to carry out their functions under the Act with a view to promoting the licensing objectives. The licensing objectives are:

- a) the prevention of crime and disorder;
- b) public safety;
- c) the prevention of public nuisance; and
- d) the protection of children from harm.

3.6 Each objective is of equal importance. As there are no other licensing objectives, these four are of paramount consideration at all times. When considering applications, representations or notifications, the Licensing Authority will have regard to these licensing objectives.

3.7 The Licensing Authority may grant the application with or without additional conditions.

- 3.8 Section 4(3) Licensing Act 2003 states that the Licensing Authority should also have regard to the Council's Licensing Policy, the Statutory Guidance issued under Section 182 of the Licensing Act 2003, and the Licensing Act itself, and in particular to:
- a) Paragraphs 3-6, 8-10, 13-14, 17-24, 29, 33-36, 38-41 of the 2020 policy;
 - b) Chapters 2, 8, 9 and 10 of the Statutory Guidance as revised April 2018;
 - c) Sections 4, 9, 10, 11, 12, 13, 16, 17, 18, 23, 182, and 183 of the Act.
- 3.9 The Licensing Authority recognises that Licensing and Planning are separate regimes. Where an application is granted by the Licensing Authority which would require planning permission this would not relieve the applicant of the need to obtain that permission. It will still be necessary for the applicant to ensure that he/she has **ALL** the necessary permissions in place to enable them to run the business within the law.
- 3.10 If the application is refused the applicant may appeal within 21 days of the notification to the Magistrates' Court. If the application is granted the person making the relevant representation may appeal within 21 days of the notification to the Magistrates' Court. On appeal the court may either dismiss the appeal, substitute the decision appealed against for any other decision which could have been made by the Licensing Authority, or remit the case to the Licensing Authority to dispose of in accordance with the direction of the court. The court may make such order for costs as it thinks fit.
- 3.11 In accordance with the requirements of the Act, copies of the application were forwarded to the Police, the Fire Authority, Environmental Health, Development Control, Trading Standards, Health Authority and the Safeguarding Children and Young Persons Team.
- 3.12 The applicant was required to place a notice at the premises for a period of 28 consecutive days starting the day after the application was made, and to place an advert in a local newspaper within 10 working days of submitting the application to the licensing authority.
- 3.13 A representation of objection has been received within the statutory period from BANES Public Protection Team. They express concern that the applicant's proposals are likely to undermine the Public Safety licensing objective (Annex B).
- 3.14 As a relevant representation has been received, the Licensing Sub Committee must determine the application in accordance with the Licensing Act 2003.

4 STATUTORY CONSIDERATIONS

- 4.1 An Equality Impact Assessment (EqIA) has been completed. No adverse or other significant issues were found.
- 4.2 Consideration must be given to the Human Rights Act 1998 and the "convention rights".
- 4.3 The Sub Committee have been delegated authority to determine the application on behalf of the Licensing Authority in accordance with the Licensing Act 2003.
- 4.4 When reaching a decision, the Licensing Authority must carry out its functions

with a view to promoting the four licensing objectives.

5 RESOURCE IMPLICATIONS (FINANCE, PROPERTY, PEOPLE)

- 5.1 The costs of processing licences are covered by the fees charged. The fee for this application is £ 170.00

6 RISK MANAGEMENT

- 6.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision-making risk management guidance.

7 CLIMATE CHANGE

- 7.1 The licensing objectives do not require the applicant to specify steps to mitigate the impact of climate emergency. However, the applicant is encouraged to consider locally sourced ingredients and reducing single use plastic in the operation of their business.

8 OTHER OPTIONS CONSIDERED

- 8.1 None.

9 CONSULTATION

- 9.1 The Council's Monitoring Officer (Director – Legal & Democratic Services and Council Solicitor), Section 151 Officer (Director of Finance) and Head of Building Control and Public Protection have had opportunity to input to this report and have cleared it for publication.
- 9.2 This report has not been sent to the Trades Union because they would have no involvement.

Contact person	Geoff Cannon Public Protection Officer (Licensing) 07977 228120
Background papers	Licensing Act 2003 Guidance issued under s.182 of the Licensing Act 2003 Licensing Act 2003 (Premises and Club Premises Certificates) Regulations 2005 B&NES Statement of Licensing Policy
Please contact the report author if you need to access this report in an alternative format	

Application for a Premises Licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Information on the Licensing Act 2003 is available [here](#).

Before completing this form please read the [guidance notes](#).

Use the extra page at the end of the form to provide further details if necessary. When it is complete you can submit the form directly to us – click on the Submit Form button. You may wish to print and keep a copy of the completed form for your records. For help information about filling in this type of electronic form, click on the help information button.

I/We (premises licence holder name)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Part 1 – Premises Details

Postal address of premises or, if none, ordinance survey map reference or description

Postcode

Telephone number of premises

Non-domestic rateable value of premises
(if you are unsure, you can use this [Government link for more information](#))

Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Annex A

Please confirm:

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a:
 - Statutory function or
 - A function discharged by virtue of Her Majesty's prerogative

INDIVIDUAL APPLICANTS (fill in as applicable)

Title	<input type="text"/>
First names	<input type="text"/>
Surname:	<input type="text"/>
Are you 18 years or older? Date of Birth	Ye <input type="checkbox"/> N <input type="checkbox"/>
Current postal address if different from premises address	<input type="text"/>
Postcode	<input type="text"/>
Daytime contact telephone number	<input type="text"/>
Email address	<input type="text"/>

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Title	<input type="text"/>
First names	<input type="text"/>
Surname	<input type="text"/>
Date of Birth (you must be 18 years old or over)	<input type="text"/>
Current postal address if different from premises address	<input type="text"/>
Postcode	<input type="text"/>
Daytime contact telephone	<input type="text"/>

Annex A

number Email address

OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name

V I P Production Limited

Address

45
First Avenue
Liversedge
West Yorkshire
WF15 8JE

Registered number (where applicable)

12122962

Description of applicant (for example, partnership, company, unincorporated association etc.)

Private Limited Company

Telephone number (if any)

Email address (optional)

Operating Schedule

When do you want the premises licence to start?

If you wish the licence to be valid only for a limited period, when do you want it to end?

If 5,000 or more people attend the premises at any one time, please state the number expected to attend

General description of premises

Kensington Meadows Is A Council Owned & Operated Municipal Park Which Is Generally Open For Public Use. It Is Situated At The Rear Of Ringswall Gardens A Residential Area.

There Are Several Access Points To The Park From All Sides.

There Is A River Running The Length Of The Park.

It Is Our Intention To Secure The Park On The First Day Of Set Up By Erecting Heras Fencing. Once The Park Is Secure & Access Is Only Permitted To Authorised Contractors Or Event Organisers The Internal Work Will Start.

We Have Committed To Maintain A Public Walkway Along The Edge Of The Park On The Side Of The River.

Licensable Activity Will Be Restricted To Within The Secure Area Of The Park.

No Off Sales Will Be Permitted.

No Festival Goers Will Be Allowed To Take Alcohol Off The Park.

The Dps Event Coordinator & Event Team Are All Trained In The Licensing Objectives & Will Adhere To Them.

It Is The Intention Of All Concerned With The Production & Delivery Of The Bath Reggae Festival To Be Good Neighbours & To Minimise Any Disruption To The Local Community.

Operating Schedule Continued

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act)

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

i) Provision of late night refreshment (if ticking yes, fill in box I)

j) Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M (on the following pages)

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start time	Finish time	Please give further details here (please read guidance note 3)					
Mon	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Tues	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Wed	<input type="text"/>	<input type="text"/>				State any seasonal variations for performing plays (please read guidance note 4)		
	<input type="text"/>	<input type="text"/>						
Thur	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of a play at different times than those listed, please list (please read guidance note 5)					
	<input type="text"/>	<input type="text"/>						
Sat	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						
Sun	<input type="text"/>	<input type="text"/>						
	<input type="text"/>	<input type="text"/>						

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input checked="" type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)	
Mon	<input type="text"/>	<input type="text"/>	<p>Saturday is the event day but we may need to test the equipment on the Friday. Films will not be the main attraction and are only ancillary to the main entertainment.</p> <p>State any seasonal variations for the exhibition of films (please read guidance note 4) None</p> <p>Non standard timings. Where you intend to use the premises for the exhibition of films at different times than those listed, please list (please read guidance note 5) None</p>	
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Sat	10:00	22:00		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		

C

Indoor Sporting Events Standard days and timings (please read guidance note 6)				
Day	Start time	Finish time	Please give further details here (please read guidance note 3)	
Mon	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Tues	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Wed	<input type="text"/>	<input type="text"/>		State any seasonal variations for indoor sporting events (please read guidance note 4)
	<input type="text"/>	<input type="text"/>		
Thur	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for indoor sporting events at different times than those listed, please list (please read guidance note 5)	
	<input type="text"/>	<input type="text"/>		
Sat	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		
Sun	<input type="text"/>	<input type="text"/>		
	<input type="text"/>	<input type="text"/>		

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>	(This area is shared by Mon, Tues, Wed, Thur, Fri, Sat, and Sun rows)		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)

Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times than those listed, please list (please read guidance note 5)

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>	Saturday is the event day but we may need to test the equipment on the Friday. Sound checks will be kept to a minimum on the Friday.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for performance of live music (please read guidance note 4) None		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the performance of live music at different times than those listed, please list (please read guidance note 5) None		
	<input type="text"/>	<input type="text"/>			
Sat	10:00	23:00			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>	Saturday is the event day but we may need to test the equipment on the Friday. Sound checks will be kept to a minimum on the Friday.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for playing recorded music (please read guidance note 4) None		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times than those listed, please list (please read guidance note 5) None		
	<input type="text"/>	<input type="text"/>			
Sat	10:00	23:00			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

G

Performance of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	Please give further details here (please read guidance note 3)		
Mon	<input type="text"/>	<input type="text"/>	Saturday is the event day but we may need to rehearse on the Friday.		
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>	State any seasonal variations for the performance of dance (please read guidance note 4) None		
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	10:00	23:00			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p>Please give a description of the type of entertainment you will be providing</p>				
			<p>Will the performance of dance take place indoors or outdoors or both? (please read guidance note 2)</p>			Indoors	<input type="checkbox"/>
						Outdoors	<input type="checkbox"/>
						Both	<input type="checkbox"/>
Day	Start time	Finish time	<p>Please give further details here (please read guidance note 3)</p>				
Mon	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Tues	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Wed	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Thur	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Fri	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Sat	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					
Sun	<input type="text"/>	<input type="text"/>					
	<input type="text"/>	<input type="text"/>					

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both? (please read guidance note 2)	Indoors <input type="checkbox"/>		
				Outdoors <input type="checkbox"/>		
				Both <input type="checkbox"/>		
Day	Start time	Finish time	Please give further details here (please read guidance note 3)			
Mon	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Tues	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Wed	<input type="text"/>	<input type="text"/>			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)	
	<input type="text"/>	<input type="text"/>				
Thur	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Fri	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times than those listed, please list (please read guidance note 5)			
	<input type="text"/>	<input type="text"/>				
Sat	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				
Sun	<input type="text"/>	<input type="text"/>				
	<input type="text"/>	<input type="text"/>				

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption: (please read guidance note 2)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start time	Finish time	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Tues	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Wed	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Thur	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times than those listed, please list (please read guidance note 5)		
	<input type="text"/>	<input type="text"/>			
Fri	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			
Sat	11:00	23:00			
	<input type="text"/>	<input type="text"/>			
Sun	<input type="text"/>	<input type="text"/>			
	<input type="text"/>	<input type="text"/>			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Title	Mr
First Name(s)	David
Surname	Mansbridge
Date of Birth	23/10/1968
Address	
Postcode	096455
Personal licence number Issuing licensing authority	Manchester City Council

Please print the 'Consent of individual to being specified as premises supervisor' form and have the person specified above sign and confirm the details given.

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

This is a Reggae Music festival and there will be absolutely no activities which would be of concern to the protection of children from harm.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4) None
Day	Start time	Finish time	
Mon	<input type="text"/>	<input type="text"/>	Non standard timings. Where you intend to use the premises to be open to the public at different times than those listed, please list (please read guidance note 5) None
	<input type="text"/>	<input type="text"/>	
Tues	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Wed	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Thur	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Fri	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
Sat	10:00	23:30	
	<input type="text"/>	<input type="text"/>	
Sun	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

M – Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

VIP Production and associated contractors will fully abide by the licensing regulations provided by the local authority and will promote the local community in a good light by avoiding any public nuisance, crime and public safety issues. We will maintain a clean and safe environment for all visitors to the area and will uphold standards to avoid any lapse that would cause non compliance to the licensing objectives.
Should any incidents occur, we will fully cooperate with the Police and any relevant authority.

b) The prevention of crime and disorder

A professional security company has been engaged for the event day. They have a strict brief on the expectations of the festival organisers on what behaviour is acceptable.
Suitable and sufficient SIA registered will be welcoming festival goers at the main access gate. Bag searches will be in operation to ensure nothing is accessing the show ground.
Regular patrols by both SIA security personnel and stewards will be recorded.
All communication will be monitored and recorded by event control.
Power of Command has overall control of the event in the case of crime or disorder.

c) Public safety

As with the prevention of crime and disorder, the security company will have been briefed on public safety.
A comprehensive Event Management Plan has been submitted which outlines the various public safety protocols we have incorporated.
This includes but is not limited to - Health and Safety Policy. Security Policy. Emergency Liaison Team and Power of Command, Entry Policy, Crowd Management, Extreme Weather Policy and many more. We will happily share the event management plan with licensing should you require it.

d) The prevention of public nuisance

We have engaged the services of a noise monitoring and management company to work with us on the levels of music emitting from the site.
Security and stewards will be positioned at the egress points to bid farewell to the festival goers and remind them to keep the noise to a minimum and disperse from the immediate area quickly and quietly.
A direct phone number has been circulated to the local residents to contact the event coordinator should there be any issues.
It is the intention of the festival organisers to be a good neighbour and keep any disruption to an absolute minimum.

e) The protection of children from harm

Annex A

Our child safety policy can be accessed in the event management plan.

The Bath Reggae Festival is a community / family event so we are actively encouraging parents to bring their children. We will have a lost children desk and a lost children policy (available in the EMP)

DBS checked staff will be manning the lost children desk at all times.

We are not showing or performing anything at the Bath Reggae Festival which could negatively effect children.

Annex A

- I have enclosed the plan of the premises
- I have enclosed the consent form (for further information [please visit our application forms webpage](#) and follow the guidance under the **Variation of DPS for an Existing Licence** heading)
- I understand I must now advertise my application ([for further information, please visit our website](#)) X
- I understand that if I do not comply with the above requirements my application will be rejected
- I am applying as an individual rather than a business / limited company and have enclosed proof of my entitlement to work in the UK (for information on what you can provide as evidence, [please reference our evidence guidance notes](#))

Please attach evidence using the 'Upload & Attach Files' button.

Types of files accepted as attachments: gif, jpg, jpeg, tif, tiff, bmp, png and pdf.

Please note, there is a 10MB size limit on all files that can be attached.

Please ensure that the documents you attach are complete and easy to read. If documents are incomplete or are difficult to read this may result in a delay in your application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Declaration (please read guidance note 10)

Confirmation of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name

Date

23/10/1968

Capacity (owner, director etc.)

Authorised Signatory

For joint applications confirmation of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12) **If confirming on behalf of the applicant please state in what capacity.**

Confirmation

Name

Date

Capacity (owner, director etc.)

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Name

Address

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by email, your email address (optional)

Annex A

Use this page if there is any other information that you think we should know about.

Information entered on this page will be sent to us, along with the data on the rest of the form when

you use the "Submit" option.

Annex B



Formal Fire Alarm Licence Application
 Date Created: 02 July 2021

LICENSING NOTES	
<p>The information contained in this document is for the use of the Fire Officer only. It is not to be used for any other purpose. The information contained in this document is for the use of the Fire Officer only. It is not to be used for any other purpose. The information contained in this document is for the use of the Fire Officer only. It is not to be used for any other purpose.</p>	
Areas for fire alarm control:	
LICENSING LEGEND	
	Area covered by non-maintained emergency light
	Area covered by heat/smoke detector
	Break glass point
	Push bar (audible) to door
	Visible panel
	Internally illuminated fire exit sign
	Internally illuminated running man sign
	Fire alarm siren
	Fire extinguisher, CO2
	Fire extinguisher, water
	Fire extinguisher, powder
	Fire blanket
<p>All extinguishers are to comply with the current BS EN3 standard.</p>	

Project Support	
Client	...
Date	...
Drawn	...
Checked	...
Approved	...
Scale	...
Sheet	...
Project No.	...
Location	...
Drawn by	...
Checked by	...
Approved by	...
SEA DESIGN	



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**LICENSING ACT 2003
REPRESENTATION
FORM**

Please read the notes at the back of this form prior to completing it. I/We object to the following application:

Application number:	21-01105-LAPRE
Applicant's name:	VIP Production Limited
Premises name and address:	Kensington Meadows Ringswall Gardens Bath BA1 6BP
Application for a:	premises license

Objector Details:

Objector's Name:	Sara Chiffers
Objector's Address:	Public Protection Team Bath and North East Somerset Council Lewis House Manvers Street Bath
Organisation name if applicable:	Bath and North East Somerset Council

Objection Details:

My/our representation is relevant to the following licensing objective(s):

Prevention of crime and disorder

Prevention of public nuisance

Protection of children from harm

Public safety

Annex C

Please detail your objection(s) as fully as possible in the box below and attach any supporting documents as necessary. If you do not then the Committee may not understand why you have objected.

Try to be as specific as possible and detail how the applicant's proposal will have an adverse effect on one or more of the licensing objectives.

I/We have already made a written representation and have no further comments

I am a senior Environmental Health Officer within the Public Protection Service at Bath and North East Somerset Council. I am the Specialist Officer for Health and Safety.

On 9th July 2021 - the Events team circulated a number of documents to the Safety Advisory Group for Events (SAGE) via Event app relating to a proposed Reggae Festival to be held on 21st August 2021 on Kensington Meadows (6 weeks notice).

A SAGE meeting was scheduled for 15th July. On 13th July, I responded to the consultation with the following comments:

'I have read through the current documentation submitted and there is a significant lack of detail. Much of the event management plan provides very generic statements on H&S policy/working procedures for example.

There is no specific overview on what the event is about, what time gates open, what are the demographic for the event. All that is mentioned is 'we don't expect the audience to be particularly difficult or to engage in large scale disorder...'. Who is your planned target group?

I don't understand from the structure who has overall control of the event site.

The event management plan states that 'the event is managed by a team of professional with a proven track record of running safe events'. The current documentation does not reflect this.

e.g plans for dealing with major incidents are developed in partnership with BANES and statutory agencies. An event of this size - it is the responsibility of the event organiser to develop these plans

There is no traffic management plan - and the event plan seems to indicate that the organiser is waiting for BANES to indicate what this should cover. There is no information how the access onto site by construction vehicles will be managed and what size vehicles can be accommodated.

The sanitation plan will be submitted to the Environment Agency - I don't understand what this means or what relevance this event has to Environment Agency unless the event plans to discharge waste into the water course.

I don't understand who or what is meant by the term Avon's water regulation officer.

The risk assessment is not suitable and sufficient. It makes reference to the police being on site as well as also making reference to 'West Yorkshire Police'. It is the responsibility of the event organiser to have a robust security and stewarding plan in place.

The command structure makes reference to the first aid team being 'Blue Star' but the risk assessment makes reference to St John's ambulance.

There is not details in relation to number of food vendors other stall holders. there is no detail in relation to the types of structures in use.

Annex C

The covid 19 risk assessment makes reference to 'Regular cleaning of all tables and surfaces.

Use anti bacterial sanitizer with a low contact time'

This is not correct - a virucidal cleaner that is effective against enveloped viruses should be used

The covid 19 risk assessment should also consider and reflect any update government guidance that is issued in relation to step 4 as well as incorporating plans should either a ticket holder or staff become unwell on site.

There is no fire risk assessment submitted.

I am aware that there is a premises license application in for this event - as one of the RAs, I need to be satisfied that the licensing objectives can be achieved and at this moment, I have concerns about public safety due to the lack of detail.

Sara'

A zoom SAGE meeting was held with the applicant, their H&S consultant and security provider. The meeting highlighted to the organiser that their plans at that stage were inadequate and did not give SAGE members the confidence that all aspects of public safety were sufficiently managed.

To date, there are still no details relating to the structure of the main stage. Information relating to the 'Dub' tent is not sufficient to clarify its size, capacity and how movement into and around it will be managed.

There is still a lack of clarity around site access with respect to emergency vehicle access routes and also around festival site traffic access.

The organiser recently updated their plans and my comments back via event app were - I still have a number of queries to raise as there is conflicting information that requires clarification.

1. The festival website states that the site opens at 10am. The EMP states 11am
2. The Dub tent dimensions are listed in the EMP as being 10m by 10m. This does not tally with the dimensions listed in the tent technical data. can we have clarification please. Likewise who is rigging the structure? I had anticipated a dedicated marquee company being involved.
3. There are still no details of the other structures in use - namely the VIP and backstage areas or what type of stage structure will be in place.
4. The Dub tent is in an enclosed area of the ground with only one access point and is adjacent to the security and operations areas. What is the proposed capacity of the dub tent? As there is confusion over the size of the structure, has this been calculated yet? How will access be managed? There is only one access/egress point - is this sufficient in the event of an emergency evac?
5. The back stage and VIP areas are accessed by the side of the stage. What is the capacity of the back stage tent and VIP bar? There is also no rear exit in the case of an evac - currently everyone would have to directed back towards the main stage and the crowd to exit.
6. I note that there is the option to upgrade your ticket. What does a ticket upgrade enable the ticket holder to do?
7. There are no details of the children's play area
8. The wind management plan is vague and should detail all structures and different action levels
9. I am still confused about the use of Ringswell Gardens and Meadows Lane. In the

document 'reply to police concerns' it makes reference to 'In the event of the need for an emergency vehicle, the stewards will ensure they have clear unobstructed access to the emergency access point at the bottom of Meadow Lane.' it also states ' The blue route was Ringswell Gardens. We had to change the entire access and egress due to Meadow Lane being a private road and not available to us for anything other than emergency use. ' So I am not clear what route emergency services will be directed in order to access the festival site. The information in this document and in the EMP are not clear.

10. Are the catering concessions in catering vans or are they setting up 'field kitchens'?

11. which entrance is going to be utilised by festival site traffic to access site?

Access to Kensington Meadows is difficult as one road is unadopted and classed as a private road and the other goes through the housing estate and this potentially could pose difficulties in the event of an emergency.

The organiser has now brought in a traffic management company to assist but without any powers to prohibit parking on either Meadows Lane or Ringswell Gardens, securing a clear route to site may prove difficult.

It is important to note, that while the responsible authorities each have their own legislation to enforce, there are no powers to stop the event as a whole going ahead. There may be specific areas lacking however offences are not created until the site is 'live' and then it is ultimately too late. Likewise, the action that can be taken would be to serve enforcement notices, of which have a set appeal period to run, prior to works having to be completed. These are not helpful with a time limited event such as this.

The concern with this event is that there are a number of elements, that cumulatively undermine the public safety objective. These are:

lack of clarity about access for emergency services

lack of clarity on temporary structures and their management

lack of clarity on catering and fuel sources

lack of clarity on crowd management in relation to some parts of the festival site

The event management plan states 'The event will be managed by a team of professionals with a proven track record of running safe events'. This statement does not reflect the amount of input that the various RAs have had to feed into the organisers.

At the time of writing this (2/08/21), further details have been updated, however there is still no information on the main stage structure, size of the Dub tent and the details on the route for emergency access have changed again. The concern is that the festival organiser is planning to use stewards to ensure Meadows Lane stays clear, however this is an unadopted, private road and therefore there is no statutory framework available to ensure it happens.

The only legal framework available to the Local Authority is that of the Health and Safety At Work etc Act 1974 and enforcement action only becomes available once the event is 'live'.

These powers do not include the ability to halt or stop an event. Therefore, the safest way to safeguard public safety is to not allow the event to proceed in the first place.

In conclusion, I believe that the lack of event planning and management raises a significant risk to public safety and so I am not in a position to support the application .

I am aware that a full copy of my representation (including my name and address) will be sent to the applicant and will form part of a public document prior to any hearing on this matter.

Signed Sara Chiffers

Date 02/08/2021

Contact telephone number(s) 01225 477560
(This is essential as we may need to contact you at short notice)

There will be a hearing to determine this application. We will send you details of the time, date and location at least 10 working days before the hearing.

This section of the form must be returned to us a minimum of 5 working days before the hearing. If you wish, you may complete this now. Alternatively, you can keep this page and return it to us once you have received details of the hearing.

Name

I will be attending the hearing I will not be attending the hearing

Annex C

I will be represented at the hearing by

I will be calling the following witness(es):

<u>Name and signature of each witness</u>	<u>Details of evidence to be produced by witness</u>

Please delete as appropriate: I consider a hearing to be necessary/unnecessary

Form to be returned to licensing@bathnes.gov.uk or:

Licensing Team
Public Protection Service
Lewis House
Manvers Street
Bath BA1 1JG

Important Information About Your Representation Why do I need to fill in this form?

While we can accept any written representation, we ask that you complete this form in order to assist the Licensing Sub Committee at the hearing.

Representations made under the Licensing Act must be made public, and by signing this form you give permission for your details to be disclosed. That is why we ask you to complete this form even if you have already made a written representation.

What if I do not want my details to be disclosed?

Anonymous representations will not normally be accepted.

If you think there are exceptional circumstances that would justify you making an anonymous representation, such as the threat of intimidation or violence from the applicant, then please contact the Licensing Office on 01225 396719 to discuss the matter.

Alternatively, you can ask your Parish Council or local Residents' Association to make a representation instead. If you choose to do this, there is no need to complete this form; the Parish Council or Residents' Association will do it if they decide to make a representation.

What do I need to know when writing my representation?

The Licensing Act 2003 sets out four 'licensing objectives', which are listed on the front of this form. Your representation should state how you think the application will affect one or more of these licensing objectives.

What if I want to supply extra information in support of my representation?

You can include the information with your representation form. If you have already made a representation and now want to give us extra information in support of it, you need to send copies of it to the Licensing Office *and* the applicant. This should be done at least 5 working days before the hearing.

If you arrive at the hearing with extra information that has not been sent to the Licensing Office and the applicant, it will only be considered if the applicant and the Committee agree to it. We recommend that you bring at least 10 copies of the information with you to the hearing.

I want to make a representation about traffic/planning issues

Unfortunately, representations about traffic or parking can not be accepted. This is because the licence holder can not be held responsible for the use of the public highway outside of the premises.

The licensing regime is separate from other local government functions, including the planning department. If a Premises Licence is granted for a building, this will not exempt the licence holder from having to obtain the necessary planning permission. We are therefore unable to accept representations that simply refer to the need for planning permission.